TRANSPORTATION ADVISORY COMMITTEE

Tuesday, March 26, 2013 Stephanie Levenhagen called the meeting to order at 8:32 a.m.

Members Present

Erin Bussian, Lori Lange, Shelby Miller, and Jim Wiersma

Also Present

Bev Behm, Pat Jacob, and Stephanie Levenhagen

Approve the Minutes of the January Meeting

Erin Bussian motioned and Shelby Miller seconded to approve the minutes from the January 29, 2013, Transportation Advisory Committee meeting. The motion carried.

Public Forum

None.

Bylaws – Second Reading

Stephanie Levenhagen performed the second reading of the Bylaws. Shelby Miller recommended that Article II Section 3 Officers: third sentence, "from the Committee membership" be removed. Jim Wiersma motioned and Erin Bussian seconded to accept the Bylaws with the recommended changes. The motion carried.

<u>Program Updates – Volunteer Driver Report and Update on Driver Manual</u>

Stephanie reviewed the *Volunteer Driver Report* handout provided for members of the Transportation Advisory Committee. Stephanie noted that there were 10 volunteer drivers in February and that we could use an additional volunteer driver to work on Tuesdays and Fridays.

Stephanie reported that work on both the Driver Manual and the revised Transportation Program policy was in process. Discussion followed.

Membership Recruitment Discussion

Stephanie said that she would like to add additional members to the Transportation Advisory Committee (a Van or Volunteer Driver, a consumer, or other community representatives). Discussion followed.

s.85.21 2012 Financial Report

Stephanie reviewed the *s.85.21 2012 Financial Report* handouts provided for members of the Transportation Advisory Committee. Brief discussion followed.

2013 Budget Update

Stephanie provided a comparison of year-to-date expenses and the 2013 Budget. Brief discussion followed.

ID Card Update

Stephanie said that the Beaver Dam Shared Ride Taxi will take over issuance of taxi ride discount ID cards effective April 1, 2013. Brief discussion followed.

Next Meeting

The next meeting of the Transportation Advisory Committee will be held on Tuesday, May 28, 2013, at 8:30 a.m. in the Room 4C, on the Fourth (4th) Floor of the Administration Building, at 127 E. Oak Street.

Adjournment

Jim Wiersma motioned and Lori Lange seconded to adjourn the Transportation Advisory Committee meeting. The motion carried. This meeting of the Transportation Advisory Committee was adjourned at 9:08 a.m.

Respectfully Submitted:

Stephanie Levenhagen

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.